

**JMP (Jasper, Marion, Poweshiek) EARLY CHILDHOOD AREA
BOARD ANNUAL MEETING MINUTES**

Marion County Public Health, 2003 Lincoln St, Knoxville
Wednesday February 22, 2017 at 5:15 pm

<i>Name</i>	<i>Present</i>	<i>Absent</i>	<i>Excused</i>	<i>Unexcused</i>	<i>Non-Board</i>
John Grennan (business)	X				
Steve McCombs (elected)	X				
John Leeper-Board (citizen)	X				
Muriel Johannessen (faith)		X	X		
Doug Cameron (education) Board Vice Chair		X	X		
Mary Lindberg (consumer) Board Treasurer	X				
Britney Schnathorst (citizen) Board Chair	X				
Betty Moll (health)	X				
Julie Wendl (human services)	X				
Amy Blanchard (Director)	X				X
Kim Dorn (MCPH)	X				X
Sue Gienger (CCR&R)	X				X
Leanne Andre (CCR&R)	X				X
Jackie Sparks (Jasper PAT)	X				X
Rachel Garner(MCPH PAT)	X				X
Clarissa Thompson, (Family Connections)	X				X
Mindy Clayton (Family Connections)	X				X

- I. The meeting was called to order by Mary Lindberg, Treasurer, at 5:20 pm.
- II. Roll Call: JMP Board Members present include Grennan, Leeper, Lindberg, McCombs, Moll and Wendl. Cameron and Johannessen were absent. Schnathorst participated via conference call beginning at 5:25, during Public Comment. A quorum was reached.
- III. **Motion** by Lindberg to appoint Leeper as Chair, pro-tem, in the absence of the Vice-Chair and presence of the Chair via telephone. **Seconded** by Wendl. Motion passed unanimously.
- IV. Approval of Minutes: **Motion to approve** minutes of January 25, 2017 board meeting by Lindberg. **Seconded** by McCombs. Motion passed unanimously.
- V. Public Comment/Provider Reports: Gienger reported the new JMP preschool scholarship recipient school, Mustang Scholars, is in the process of receiving its QRS rating. The CCNC services contracted through MCPH have assisted 11 providers. Garner reported PAT is serving 80 families but there is still a waiting list. Sparks reported budget uncertainty is delaying the hire of a new educator. Her program is preparing for Child Abuse Prevention month. Jasper PAT also has a waiting list. Clayton reported MICA's new specialist has engaged all of the previous educator's families. 4 families participated in a socialization activity recently.
- VI. Treasurer's Report: Board reviewed fiscal report current as of January 31, 2017. Lindberg reported that all programs have been submitting reimbursement requests in a timely manner with none in arrears. Leeper asked the Treasurer's Report be accepted and filed for audit.
- VII. Director's Report: The director's report was included in the board packet. Blanchard added that she responded to the ECI Funding Formula survey reviewed by the Board at the January meeting.

VIII. Old Business:

- a. Board Self-Evaluation: Board members will continue to consider distilling the feedback into goals for the upcoming year. Further discussion was postponed to a future meeting.
- b. FY17 Funding Deficit: Blanchard reported that no final numbers have been reached by the legislature. Providers will be notified as soon as decisions have been made by the legislature and approved by the Board.

IX. New Business:

- a. FY18 RFP Scoring Rubric: Leeper, Moll and Blanchard met on February 16th to review the JMP RFP and scoring rubric. A new scoring rubric was presented to the board for review. The new rubric incorporates consensus scoring and leaves more room for notes for reviewers based on the criteria. The structure and language of the FY18 RFP is close to being finalized. Board members received a copy of the FY18 RFP in the board packet and can submit edits to the committee. **Motion** to grant authority to the committee of Leeper, Moll and Blanchard to finalize FY18 RFP by Grennen. **Seconded** by Wendl. Motion passed unanimously.
 - b. PAT Curriculum Change for Family Connections: Thompson informed the board of a potential curriculum change for the MICA PAT program, Family Connections. Thompson and Clayton referenced high costs related to training, fees and reporting requirements for PAT. Partners for Healthy Babies, an alternative home-visit, evidence-based curriculum offers lower training costs, lower materials fees and a similar curriculum. The board inquired about what prompted Family Connections to consider a change in curriculum, what might be lost by such a change and what the key differences might be. Staff turnover, budget constraints, name recognition and caliber of handouts were cited by Thompson and Clayton.
- X. Other: The Board reviewed the letter from the ECI State Board, included in the packet, informing JMP ECI of its promotion from probationary to compliant level. Blanchard handed out the site visit schedule noting for which visits board members are still needed.
- XI. The JMP board meeting was adjourned by Leeper at 6:30 pm. The JMP Board is scheduled to meet April 26, 2017 at 5:15 p.m. in Newton at the Skiff Medical Center South Board Room.