

**JMP (Jasper, Marion, Poweshiek) EARLY CHILDHOOD AREA  
BOARD ANNUAL MEETING MINUTES**

Skiff Medical Center, 204 N 4<sup>th</sup> Ave East, Newton  
Wednesday November , 2017 at 5:15 pm

<i>Name</i>	<i>Present</i>	<i>Absent</i>	<i>Excused</i>	<i>Unexcused</i>	<i>Non-Board</i>
John Grennan (business) Board Vice Chair	X				
Steve McCombs (elected)		X	X		
John Leeper (citizen)	X				
Muriel Johannessen (faith)	X				
Doug Cameron (education)	X				
Mary Lindberg (citizen) Board Treasurer	X				
Britney Schnathorst (consumer) Board Chair	X				
Betty Moll (health)	X				
Julie Wendl (human services)	X				
Amy Blanchard (Director)	X				X
Leann Andre (WAGE\$)	X				X
Sue Gienger (CCR&R)	X				X
Mindy Clayton (MICA Family Connections)	X				X
Rachel Garner (MCPH PAT)	X				X
Denice Fischer (ISU Ext, Early Care & Ed.)	X				X

- I. The meeting was called to order by Britney Schnathorst, Chair, at 5:17 pm.
- II. Roll Call: JMP Board Members present include Grennan, Leeper, Lindberg, Johannessen, Cameron, Moll, Schnathorst and Wendl. McCombs was absent. A quorum was reached.
- III. Approval of Minutes: **Motion to approve** minutes of October 25, 2017 board meeting by Cameron. **Seconded** by Johannessen. Motion passed unanimously.
- IV. Public Comment/Provider Reports: Gienger reported on several providers' progress in QRS, the availability of Reach for the Stars QI grants and ability for CCR&R to provide background check fingerprinting. Fischer reported 17 trainings have been offered this fall and the Symposium is scheduled for March 17, 2018. Clayton reported Family Connections is in the process of recredentialling. Program recently partnered with the Local Foods Connection for a social activity. Garner reported they are also in the process of recredentialling. Program hosted a very successful Roll and Read event in the fall and won a DCAT grant to support Parent Cafes.
- V. Treasurer's Report: Board reviewed the financial report current as of November 17, 2017. Lindberg noted regular spending and voucher submission by providers. Leeper inquired about the Board Expenses line item showing funds are overspent. Blanchard will check the spreadsheet and get back to the board. CCNC has not incurred any expenses yet either. Blanchard will investigate. Schnathorst asked the Treasurer's Report be accepted and filed for audit.
- VI. Director's Report: The director's report was included in the board packet. Blanchard highlighted recent impact stories shared from Mustang Scholars preschool, the opportunity to dine with two legislators during a Poweshiek Leadership Program event and shared the results of the mid-cycle review with the board.
- VII. Old Business:

- a. Blanchard updated the board regarding the succession plan for Jasper County Parents as Teachers. At this time, an agreement between Marion County Public Health and Jasper County Public Health does not seem likely. Board and providers present discussed possible alternatives to employ parent educators in Jasper County. Marion County Public Health is still seeking to oversee the program but is unable to hire additional educators at this time.

VIII. New Business:

- a. JMP board reviewed the FY18 site visit schedule. Board members are encouraged to attend a site visit with the director.
- b. JMP board received a hard copy of the board self-assessment. An online version is also available. Blanchard will send a link to the online version. Assessments are due back by December 15th .

- IX. Adjournment: **Motion** by Cameron to adjourn. **Seconded** by Wendl. Meeting was adjourned at 6:35 pm. The JMP Board is scheduled to meet January 24, 2017 at 5:15 pm at Skiff Medical Center in Newton.

DRAFT