

**JMP (Jasper, Marion, Poweshiek) EARLY CHILDHOOD AREA
BOARD MEETING MINUTES**
1510 Penrose Avenue, Grinnell, IA
Tuesday, May 22, 2018 at 8:30 am

<i>Name</i>	<i>Present</i>	<i>Absent</i>	<i>Excused</i>	<i>Unexcused</i>	<i>Non-Board</i>
John Grennan (business)	X				
Steve McCombs (elected)		X	X		
John Leeper-Board (citizen)	X				
Muriel Johannessen (faith)	X				
Doug Cameron (education) Board Vice Chair	X				
Mary Lindberg (consumer) Board Treasurer	X				
Britney Schnathorst (citizen) Board Chair	X				
Betty Moll (health)	X				
Julie Wendl (human services)	X				
Amy Blanchard (Director)	X				X

- I. The meeting was called to order by Britney Schnathorst, Chair, at 8:40 am.
- II. Roll Call: JMP Board Members present include Cameron, Grennan, Leeper, Lindberg, Johannessen, Moll, Schnathorst and Wendl. McCombs was absent due to a supervisor meeting in Marion County. A quorum was reached.
- III. RFP Presentations: RFP's were sent to board members in April. Board members were asked to review each proposal prior to the meeting and make notes on the scoring rubric. The Board heard presentations from Denice Fischer and Carol Camp from ISU Ag Extension, Dara Madigan of WAGE\$, Amy Blanchard of GPCF with the proposal for the fiscal agent, Rachel Cecil and Melissa Woodhouse from Marion County Public Health, Patty Hinrichs and Diane Dolmage from Grinnell Regional Public Health, and Kathleen Whisenand from Grinnell Community Day Care. Following each presentation of about 10 minutes, the Board could ask questions about the program or proposal. After the final presentation, the Board discussed and scored each of the 9 RFPs using the consensus scoring process. Grennan abstained from scoring the proposal from Grinnell Community Day Care due to his conflict of interest as a current board member for the Day Care.
- IV. Approval of Minutes: Johannessen requested the spelling of her name be corrected. **Motion** to approve minutes as amended by Cameron, **seconded** by Moll. Motion passed unanimously.
- V. Treasurer's Report: Lindberg gave a brief update on the budget as of April 30, 2018. Report was approved and filed for audit.
- VI. FY19 Granting: The Board made funding allocations and reached a tentative budget. Blanchard will send a copy of the budget to each board member following the meeting. Board agreed to review the budget, make comments and additional suggestions and respond via email with final approval so Blanchard can begin notifying providers and the State of funding decisions. Funds were allocated in the following manner:

FY19 JMP ECI Grants					
Program:	Requested	Allocated School Ready		Allocated Early Childhood	Total Allocated
		amount	category		
Child Care WAGES	\$37,500	\$0		\$25,000	\$25,000
GPCF Preschool Scholarship Fund	\$77,000	\$60,261.75	SR Other	\$0	\$60,261.75
GPCF Preschool Scholarship Coordination	\$4,000	\$4,000	SR Other	\$0	\$4,000
Grinnell Community Day Care Sliding Fee Scale	\$20,000	\$18,000	SR Other	\$0	\$18,000
Grinnell Community Day Care Baby Staffing Support	\$12,000	\$7,000 \$475	QI SR Other	\$4,525	\$12,000
Grinnell Regional Public Health	\$10,500	\$9,500	SR Other	\$0	\$9,500
Jasper County Extension	\$71,771	\$500	SR Other	\$49,242.25	\$49,742.25
Marion County Public Health PAT	\$292,637.73	\$279,329	SR Other	\$0	\$279,329
Marion County Public Health I-Smile	\$31,491.65	\$9,800 \$9,100	QI SR Other	\$0	\$18,900
Marion County Public Health CCNC	\$10,000	\$10,000	QI	\$0	\$10,000
MICA Family Connections	\$76,595	\$76,595	SR Other	\$0	\$76,595
Orchard Place Child Care Consultant	\$40,532	\$0		\$40,054	\$40,054
Orchard Place Quality Improvement Grants	\$4,900	\$3,000	QI	\$0	\$3,000
Orchard Place Provider Training	\$2,900	\$500	QI	\$0	\$500
Fiscal Agent	\$4,000	\$3,200	Admin	\$800	\$4,000
Administrative Expenses	\$47,735	\$31,559 \$9,852 \$670.25	QI Admin Other	\$4,653.75	\$46,735
Audit Expenses	\$4,200	\$3,200 \$200	Admin QI	\$800	\$4,200
Extended Preschool Minigrant	\$5,000	\$5,000	SR other	\$0	\$5,000
TOTAL FUNDS ALLOCATED:		\$541,742		\$125,075	\$666,817

VII. The JMP board meeting was adjourned by Schnathorst at 1:45 pm. The JMP Board is scheduled to meet June 20, 2018 at 5:15 pm.