

**JMP (Jasper, Marion, Poweshiek) EARLY CHILDHOOD AREA  
BOARD MEETING MINUTES**

Foundation Offices at Ahrens Park, 1510 Penrose Ave, Grinnell, IA  
Wednesday, February 27, 2019 at 5:15 pm

<i>Name</i>	<i>Present</i>	<i>Absent</i>	<i>Excused</i>	<i>Unexcused</i>	<i>Non-Board</i>
John Grennan (business) Board Vice Chair	X				
Steve McCombs (elected)	X				
John Leeper (citizen)	X				
Muriel Johannessen (faith)	X				
Doug Cameron (education)	X				
Mary Lindberg (citizen) Board Treasurer	X				
Britney Schnathorst (consumer) Board Chair	X				
Betty Moll (health)	X				
Julie Wendl (human services)			X		
Amy Blanchard (Director)	X				X
Kisha Jahner, new board member	X				
Denice Fischer, ISU Extension Early Care and Ed	X				X
Leanne Andre, Orchard Place CCR&R	X				X
Mindy Clayton, MICA Family Connections	X				X
Rachel Garner, MCPH Parents as Teachers	X				X

- I. The meeting was called to order by Britney Schnathorst at 5:17 pm.
- II. Roll Call: JMP Board Members present include Cameron, Grennan, Johannessen, Leeper, Lindberg, McCombs, Moll, and Schnathorst. A quorum was reached.
- III. Kisha Jahner was introduced to the JMP board and non-board members present. Jahner will replace McCombs as the elected official on the board. Jahner serves on the Marion County Board of Supervisors. The JMP board thanked McCombs for his service to JMP.
- IV. Approval of Minutes: **Motion to approve** minutes of January 23, 2019 board meeting by Johannessen. **Seconded** by Moll. Motion passed unanimously.
- V. Public Comment/Provider Reports: Fischer reported 48 child care providers have registered for the Early Care and Education Symposium scheduled for April 13. Andre reported on upcoming CPR/First Aid trainings, fingerprinting opportunities and medication administration trainings. The CCNC in MCPH has been approved to begin offering trainings. Clayton reported 20 families are receiving service from Family Connections. Head Start opened in MICA facilities beginning in January. Garner reported Marion County Parents as Teachers has a full case load and a waiting list. A Roll and Read event will be held in Melcher-Dallas on March 12. Jasper County Parents as Teachers has partnered with Newton YMCA for Parent Café events. Program is serving 36 families for a total of 60 children.
- VI. Treasurer's Report: Board reviewed the financial report current as of February 22, 2019. Lindberg noted spending is proceeding as expected. An additional financial report will henceforth be included for the board to review which details income and expenditures for charitable donations made to Greater Poweshiek Community Foundation to benefit JMP programs overseen by the JMP Board. Income includes interest on charitable donations, monthly payroll deduct contributions, and other donations such as the Wireless Zone Foundation gift. Expenses, as approved by the board, include JMP website design and the first distribution to Jasper County Parents as Teachers for the incentive

program. A list of purchased items was included with the financial report. Schnathorst asked that the Treasurer's Report be accepted and filed for audit.

VII. Director's Report: The director's report was included in the board packet. Blanchard reported on a successful Iowa Women's Foundation breakfast on the Hill on February 19.

VIII. Old Business:

- a. FY19 Site Visit schedule was shared again with the board. Upcoming visits include Jasper Parents as Teachers and MICA. Blanchard will coordinate with board members closer to visits to update visit times.
- b. JMP Strategic Planning committee: Blanchard coordinated with Nicole Brua-Behrens to confirm strategic planning sessions could be conducted via teleconference if necessary, evening sessions are an option, and sessions could possibly be condensed. Interested board members will be contacted by Brua-Behrens for potential meeting dates.

IX. New Business:

- a. Potential for ECI Association for lobbying authority: Blanchard and fellow ECI directors received information from McKinley Bailey regarding the potential to allocate local ECI administrative funds to join a professional association with the authority to lobby legislators on behalf of all ECI areas. Cost has yet to be determined. Board members discussed the pros and cons of such an affiliation. If the board wishes to learn more about how lobbying might benefit ECI, Jahner suggested inviting someone who is familiar with the lobbying profession to a future JMP board meeting to discuss it. More information will come from Bailey in March.
- b. Quality Improvement Initiatives for Preschools and Daycares: The JMP board reviewed nine applications for grant funding. Funding requests totaled \$7,551.88. Board has \$6,000 available to grant. Grant funding was allocated in the following manner:

Organization	Requested Amt	GrantAmt	Program Name
Peck Child Development Center	\$865.00	\$865.00	Outdoor Engineering Activities
			Additional Sensory & Small Motors
Diamond Trail Children's Center	\$341.98	\$341.98	Material
UCC Community Preschool	\$2,000.00	\$1,500.00	Playground Surfacing/Playground redo
Pleasantville Preschool	\$525.00	\$525.00	Mini-grant Educational Materials
Mustang Scholars Preschool	\$499.00	\$499.00	Reading Nook furniture/Sick Area
Share Preschool	\$550.00	\$550.00	Safety Improvements
Grinnell Community Daycare & Preschool	\$1,000.00	\$1,000.00	Secure Door
Creation Station	\$770.90	\$700.00	Woodworking Materials
Monroe Elem. Little Mustang Preschool	\$1,000.00	\$0.00	Sensory Room Items
	<b>\$7,551.88</b>	<b>\$5,980.98</b>	

**Motion** to approve \$5,980.98 for Quality Improvement Initiatives for Preschools and Daycares by Cameron. **Seconded** by Leeper. Motion passed unanimously.

- c. Core Capacity Assessment Tool (CCAT): Blanchard reminded board members that a link to the CCAT was sent via email. There are 146 questions and the survey takes about 30 minutes to complete. Completed surveys are due by March 13.

- X. Adjournment: **Motion** by Johannessen to adjourn. **Seconded** by Lindberg. Meeting was adjourned at 6:50 pm. The JMP Board is scheduled to meet March 20, 2019 at 5:15 pm at Skiff Medical Center in Newton if necessary. Please note this meeting was an addition to the calendar in case it was needed. If no pressing business items are on the agenda, the meeting will be canceled and the next JMP Board meeting will be April 24, 2019.

DRAFT