

**JMP (Jasper, Marion, Poweshiek) EARLY CHILDHOOD AREA
BOARD MEETING MINUTES**

Marion County Public Health, 2003 N. Lincoln St, Knoxville, IA
Wednesday, January 22, 2020 at 5:15 pm

Name	Present	Absent	Excused	Unexcused	Non-Board
Steve Bernemann (human services)		X	X		
Kisha Jahner (elected)	X				
VACANT (faith)					
Brian Kingrey (education)	X				
Doug Cameron (consumer) Treasurer	X				
Mary Lindberg (citizen) Board Chair	X				
Britney Schnathorst (citizen) Board Vice Chair		X	X		
Julie Wendl (health)	X				
Michael Kacmarynski (business)	X				
Amy Blanchard (JMP ECI Director)	X				X
Rachel Garner, Marion and Jasper PAT	X				X
Darcy Woodland, Marion PAT	X				X

- I. The meeting was called to order by Lindberg, Chair, at 5:20 pm.
- II. Roll Call: JMP Board Members present include Cameron, Jahner, Kacmarynski, Kingrey, Lindberg, and Wendl. A quorum was reached.
- III. Approval of Minutes: **Motion to approve** minutes of October 23, 2019, board meeting by Kacmarynski. **Seconded** by Jahner. Motion passed unanimously.
- IV. Public Comment: Blanchard apologized for not canceling the meeting due to the deteriorating weather and road conditions. Garner introduced Darcy Woodland, a Marion County Parents as Teachers educator for the past three years. Both Jasper and Marion County PAT programs have full caseloads at this time. Garner will be implementing Parent Café in Jasper County with support of Jasper CPPC funds. JMP Board inquired about the purpose and process of Parent Café which Garner explained. Discussion followed regarding how impact can be accurately measured for support programs such as PAT and Parent Café as well as other programs.
Emailed reports from providers unable to attend due to weather include a report from CCR&R regarding upcoming trainings, assisting potential new providers, and sharing about two programs with plans to expand care slots. ISU Ext reported on upcoming trainings and the date of the annual symposium being scheduled for April 25.
- V. Treasurer's Report: The fiscal report current through 1/17/20 was included in packet. Board also reviewed JMP charitable statements. Report was filed for audit.
- VI. Director Report: The Director Report was included with the board packet. Blanchard highlighted the new format of the report to include the ECI strategic goals, the goal to revamp the preschool scholarship reimbursement process to alleviate technology barriers for some preschools and connecting a Pleasantville preschool teacher with a fully-funded conference opportunity in California to give feedback on early childhood education barriers and successes for preschool teachers.

VII. Old Business

- a. Board reviewed the FY19 contract monitoring schedule and volunteered to attend site visits as they are able. Blanchard will coordinate with board members and providers closer to site visit dates to confirm times and locations.
- b. Blanchard reported the Association of ECI Area Boards has secured a lobbyist firm and set a legislative agenda which was shared with the JMP board. JMP board members are invited to share ideas with Blanchard to be shared with the Association.

VIII. New Business

- a. Board reviewed the FY21 Request for Proposal document for accuracy and content. No changes were made from last year's proposal other than updating language on the JMP funding priorities to reflect feedback from the strategic planning process. **Motion** to approve FY21 JMP RFP by Jahner. **Seconded** by Kingrey. Motion passed unanimously.
Board reviewed timeline for receiving, reviewing and granting funding for FY21. Board decided to hear RFP presentations in the evenings on consecutive Wednesdays, April 22 and April 29. Board will meet to finalize budget numbers on June 3rd. The date for JMP Annual Meeting is yet to be determined but will likely be at the end of June or early July.
 - b. Board reviewed the midyear DAISEY reports for Family Connections and Parents as Teachers for Marion and Jasper County.
 - c. Board reviewed the mid-year data reports from JMP providers. Reports include historical data for the past three fiscal years if available. Funding amounts listed on data reports reflect half of total allocation for the year, not dollars spent to date. Addendums from each provider highlight impact stories and collaboration successes.
 - d. Board reviewed the ECI designation site visit schedule. Board members are requested to attend from 1 to 2:30 pm in Grinnell on March 3. Board reviewed Tool N and opted for a 90 minute open Q&A forum with the designation team. Kacmarynski will not be available on March 3 due to travel plans.
 - e. Board reviewed the JMP Needs Assessment brief provided by the ISU Extension research team to ECI directors in October.
- IX. Other- Board is seeking a new member to represent a faith perspective from Jasper County.
- X. Adjournment: **Motion** by Kingrey to adjourn. **Seconded** by Wendl. Meeting was adjourned at 6:30 pm. The JMP Board is scheduled to meet Wednesday, February 26, 2019 in Newton.