

**JMP (Jasper, Marion, Poweshiek) EARLY CHILDHOOD AREA  
BOARD MEETING MINUTES**

MercyOne Medical Center, South Board Rm, 204 N 4<sup>th</sup> Ave E, Newton, IA  
Wednesday, October 23, 2019 at 5:15 pm

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>	<b>Unexcused</b>	<b>Non-Board</b>
(human services)		X	X		
Kisha Jahner (elected)	X				
Muriel Johannessen (faith)		X	X		
Brian Kingrey (education)		X	X		
Doug Cameron (consumer) Treasurer	X				
Mary Lindberg (consumer) Board Chair	X				
Britney Schnathorst (citizen) Board Vice Chair	X				
Julie Wendl (health)	X				
(business)					
Amy Blanchard (Director)	X				X
Michael Kacmarynski	X				X
Steve Brenemann	X				X
Sue Gienger, Orchard Place CCR&R	X				X
Mindy Clayton, MICA Family Connections	X				X
Christy Moore, MICA Family Connections	X				X

- I. Public Comment: Clayton and Moore reported on attending a Family Centered Coaching training and implementing tools learned at every home visit since. Recent socialization had 6 families in attendance and focused on dental health, next socialization will focus on mental health. Family Connections is serving a full case load and Christy will attend Parent Café training. Gienger reported on recent and upcoming trainings offered throughout the service area as well as contact with 5 new potential providers. Emailed report from Denise Fischer from ISU Early Care and Education program included the date of the annual Symposium as April 25 and upcoming and recent trainings.
- II. Treasurer's Report: The fiscal report current through 10/18/19 was included in packet. Board also reviewed JMP charitable statement and request for disbursement to support incentives at Jasper Parents as Teachers. Report was filed for audit.
- III. Director Report: The Director Report was included with the board packet. Blanchard highlighted the 62 preschool scholarships that have been awarded, the success of the ECI legislative event in September and the invitation to present to the State ECI board on November 1. Schnathorst will attend with Blanchard.
- IV. The meeting was called to order by Schnathorst, Vice-Chair, at 5:40 pm.
- V. Roll Call: JMP Board Members present include Cameron, Jahner, Lindberg (via telephone), Schnathorst and Wendl. A quorum was reached.
- VI. New Board Member Approval: Two applicants for JMP board membership were introduced. Board member applications for each were included in the board packet. **Motion to approve** Bernemann representing the human services perspective and Kacmarynski representing the business perspective as JMP board members by Jahner. **Seconded** by Wendl. Motion passed unanimously.

- VII. Approval of Minutes: **Motion to approve** minutes of August 28, 2019 board meeting by Cameron. **Seconded** by Kacmarynski. Motion passed unanimously.
- VIII. Old Business
- a. Blanchard reported on the completion of the JMP strategic planning process and expressed gratitude for the participation by the board, especially committee members Leeper and Johannessen.
  - b. Blanchard reported the Association of ECI Area Boards is moving forward. An organizational meeting was held earlier that day following an ECI director meeting in Newton. Association is crafting a legislative agenda. JMP board members are invited to share ideas with Blanchard to be shared with the Association.
- IX. New Business
- a. Board reviewed the FY19 Independent Accountants' Report on Applying Agreed-Upon Procedures provided by CliftonLarsonAllen LLP. After review and discussion, **motion** to approve the report by Cameron. **Seconded** by Kacmarynski. Motion passed unanimously
  - b. Board reviewed the Q1 DAISEY reports for Family Connections and Parents as Teachers for Marion and Jasper County.
  - c. Board reviewed the tentative FY20 JMP Contract Monitoring schedule. JMP board members are invited to attend one or more site visits as they are able:
  - d. Board reviewed the JMP 2020 Community Plan and Strategic Action Plan. A few revisions are still needed to the narrative of the strategic plan. All materials will be submitted to the State ECI Board by October 31 as part of the designation process. **Motion** to approve the JMP Community Plan by Bernemann. **Seconded** by Kacmarynski. Motion passed unanimously. **Motion** to approve the JMP Strategic Action Plan after minor revision by Blanchard by Jahner. **Seconded** by Wendl. Motion passed unanimously.
- X. Adjournment: **Motion** by Jahner to adjourn. **Seconded** by Cameron. Meeting was adjourned at 6:15 pm. The JMP Board is scheduled to meet Wednesday, November 20, 2019 in Knoxville at Marion County Public Health.