

**JMP (Jasper, Marion, Poweshiek) EARLY CHILDHOOD AREA  
BOARD MEETING MINUTES**

Virtual Meeting Platform via Windstream HD Meeting  
Wednesday, April 22, 2020 at 5:15 pm

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>	<b>Unexcused</b>	<b>Non-Board</b>
Steve Bernemann (human services)	X				
Kisha Jahner (elected)	X				
VACANT (faith)					
Brian Kingrey (education)	X				
Doug Cameron (consumer) Treasurer	X				
Mary Lindberg (citizen) Board Chair	X				
Britney Schnathorst (citizen) Board Vice Chair		X	X		
Julie Wendl (health)	X				
Michael Kacmarynski (business)	X				
Amy Blanchard (JMP ECI Director)	X				X
Denise Fischer (ISU Ext Early Care and Ed)	X				X
Sue Gienger (CCR&R)	X				X
Melissa Woodhouse (MCPH I-Smile)	X				X
Valerie Steinbach (GCELC)	X				X
Rachel Garner (MCPH PAT)	X				X
Laura Peterman (MCPH CCNC)	X				X
Mindy Clayton (MICA Family Connections)	X				X
Christy Moore (MICA Family Connections)	X				X
Emily Hawk (Pella Chronicle/Journal Express)	X				X

- I. The meeting was called to order by Lindberg, Chair, at 5:20 pm. All meeting attendees participated remotely via an online meeting platform due to social distancing mandates caused by the Covid-19 pandemic.
- II. Roll Call: JMP Board Members present include Bernemann, Cameron, Jahner, Kacmarynski, Kingrey, Lindberg, and Wendl. A quorum was reached.
- III. Approval of Minutes: **Motion to approve** minutes of February 26, 2020, board meeting by Kingrey. **Seconded** by Jahner. Motion passed unanimously.
- IV. Public Comment: Woodhouse shared that I-Smile screenings are suspended due to Covid-19 but she continues to create newsletters and content regarding healthy early oral practices. Several staff members that serve I-Smile have been furloughed until screenings can resume. Gienger shared CCR&R has been providing technical assistance over the telephone and has dropped off needed cleaning supplies to providers. She is working to finish Childnet and PBIS trainings that were underway prior to the pandemic. Fischer shared that the Symposium has been canceled until next year. She surveyed providers to get an idea of needs and challenges.
- V. Treasurer's Report: The fiscal report current through 4/17/2020 was included in packet. It will be difficult to gauge economic impact of pandemic prior to the April financial report. Report was filed for audit.

- VI. Director Report: The Director Report was included with the board packet. Blanchard highlighted the benefit of the weekly meetings hosted by Shanell and Amanda for all ECI directors and updated the board on her status of working from home until further notice.
- VII. Old Business
- a. The board reviewed the ECI State Designation Site visit outcome form. Blanchard addressed several suggestions in the areas for improvement that she intends to work on this year including overall policy and procedure review, developing a virtual meeting policy and ECI director succession planning.
  - b. The board reviewed the update from the Association of Early Childhood Iowa Area Boards. Blanchard will keep the board apprised of legislative measures that need support.
- VIII. New Business
- a. Covid-19 Updates
    - i. The board reviewed the new Tele-Home Visit Protocol and how it relates to our JMP home visit providers. Both PAT programs continue to support families by safe and effective means.
    - ii. The board reviewed the ECI Emergency Spending Response policy from the State ECI Board. JMP has not received specific requests for support yet. There is an opportunity to support training costs for child care providers during this time of low-census at centers. Blanchard will pursue this with CCR&R.
    - iii. The board reviewed a compilation of reports from JMP contractors regarding services during Covid-19.
  - b. JMP providers have the opportunity to present to the JMP board for no more than 5-7 minutes followed by a question and answer period of 10 minutes. Open meeting regulations are in effect and all presentations are open to the public in the online meeting. The following providers gave presentations:
    - i. MCPH Parents as Teachers for Marion County
    - ii. MCPH I-Smile
    - iii. MCPH Child Care Nurse Consultant
    - iv. MICA Family Connections
    - v. Grinnell Early Learning Community Center
- IX. Adjournment: **Motion** by Cameron to adjourn. **Seconded** by Wendl. Meeting was adjourned at 7:50 pm. The JMP Board is scheduled to meet virtually on Wednesday, April 29, 2020 at 5:15 pm to hear remaining RFP presentations.