

**JMP (Jasper, Marion, Poweshiek) EARLY CHILDHOOD AREA
BOARD MEETING MINUTES**

Virtual Meeting Platform via Windstream HD Meeting
Wednesday, January 27, 2021 at 5:15 pm

Name	Present	Absent	Excused	Unexcused	Non-Board
Steve Bernemann (human services)	X				
Kisha Jahner (elected)	X				
Mitzi Smith (faith)	X				
Brian Kingrey (education) Board Chair	X				
Doug Cameron (consumer)	X				
Mary Lindberg (citizen) Treasurer	X				
Britney Schnathorst (citizen)	X				
Julie Wendl (health)	X				
Michael Kacmarynski (business) Board Vice Chair	X				
Amy Blanchard (JMP ECI Director)	X				X
Denise Fischer (ISU Ext Early Care and Ed)	X				X
Sue Gienger (CCR&R)	X				X
Leann Andre (CCR&R)	X				X
Brenda O'Halloran(CCR&R)	X				X
Rachel Garner (MCPH PAT and CCNC)	X				X
Christy Moore (MICA Family Connections)	X				X
Melissa Woodhouse (MCPH I-Smile)	X				X

- I. The meeting was called to order by Kingrey, Chair, at 5:20 pm. All meeting attendees participated remotely via an online meeting platform due to social distancing mandates caused by the Covid-19 pandemic.
- II. Roll Call: JMP Board Members present include Bernemann, Cameron, Kacmarynski, Kingrey, Lindberg, Jahner, Schnathorst, Smith, and Wendl. A quorum was reached.
- III. Public Comment: Fischer reported on in-person and online trainings. Symposium is still in early planning stages. She has contacted trainers to discuss in-person and virtual options. Kingrey inquired about potential training topics. Moore reported on a Zoom family night in November for families and upcoming socialization opportunities and says she is able to complete five to seven more visits per month using virtual meetings. Cameron inquired about internet access as an obstacle for families. Moore stated it is not an issue at this time for her families. Woodhouse is contacting preschools regarding I-Smile services for spring. Garner reports PAT is running at full steam again and enrolling new families with referrals from hospitals, 1st Five and a new collaboration with the Crisis Pregnancy Center in Newton. The position for a full-time educator for Jasper County will be posted soon. Garner reported the CCNC is completing services virtually as needed. O'Halloran was introduced as the new CCR&R consultant for JMP following Gienger's retirement on January 22. Gienger reported on services rendered to help programs with QRS and needed trainings. The board thanked Gienger for her outstanding service to the early childhood professionals in the JMP service area.
- IV. Approval of Minutes: **Motion to approve** minutes of November 18, 2020 board meeting by Jahner. **Seconded** by Wendl. Motion passed unanimously.

V. Executive and Committee Reports:

- a. Treasurer's Report: The report included in the board packet is current through January 20. Lindberg reported that vouchers are being submitted but overall spending is down across most programs. Report was filed for audit.
- b. Preschool Scholarship report was included in the board packet. We are currently supporting 48 children at 9 preschools for a projected cost of \$60,795.
- c. ECI Director report was included in the packet. Blanchard noted great collaboration among ECI partners over phone calls and emails regarding potential investments of unallocated ECI funding.

VI. Old Business

- a. Family Support Update: No change in State-issued guidance since the November update. Teachers and child care providers are included in the 1b vaccination tier but dissemination of vaccines is not yet widely available. JMP family support providers continue to visit families virtually and will contact Blanchard if a family must be visited in person.

VII. New Business

- a. Contract Monitoring Schedule: The schedule was included in the board packet. Some visits will be virtual and some will be in-person. Blanchard will share virtual visit links with providers and interested board members
- b. Mid-Year Data Reports: All data reports and addendums were included in the board packet for review. Blanchard reiterated that the data reports capture only a snapshot of services rendered and providers were encouraged to tell the story of services provided in the addendums.
- c. DAISEY Quarterly Reports: Both programs are entering data in DAISEY though no in-person visits are being provided. Overall, 14 fewer families were served this quarter than in the same quarter last year.
- d. FY21 Allocation Options: Blanchard presented several opportunities for the board to consider to distribute unallocated funds. Garner presented additional budget options for MCPH PAT program funds. Board discussed the best course of action to proceed in a fiscally responsible manner. **Motion** to allocate \$30,000 of previously unallocated funding to two literacy projects (Dolly Parton Imagination Library in Jasper and Poweshiek) and the Business Investment Program through CCR&R by Jahner. **Seconded** by Lindberg. Motion passed unanimously.
- e. FY22 RFP: Board reviewed the RFP for FY21 which was included in the board packet. The RFP will be issued widely in the usual manner. Per the newly amended board policy, some programs may be able to renew funding through a streamlined application. Blanchard will work with providers to determine the renewal process and which providers will have the option for a streamlined renewal. **Motion** to approve the FY22 RFP by Jahner. **Seconded** by Wendl. Motion passed unanimously.

VIII. Other: Jahner will resign from her JMP board position no later than June 30, but sooner if a replacement can be found.

IX. Adjournment: **Motion** by Jahner to adjourn. **Seconded** by Lindberg. Meeting was adjourned at 7:05 pm. The JMP Board is scheduled to meet on Wednesday, February 24, 2021 at 5:15 pm. The meeting will most likely be held virtually.