

**JMP (Jasper, Marion, Poweshiek) EARLY CHILDHOOD AREA
BOARD MEETING MINUTES**

Virtual Meeting Platform via Windstream HD Meeting
Wednesday, April 21, 2021 at 5:15 pm

Name	Present	Absent	Excused	Unexcused	Non-Board
Steve Bernemann (human services)	X				
Rachel Cecil (citizen)	X				
Mitzi Smith (faith)	X				
Brian Kingrey (education) Board Chair	X				
Doug Cameron (consumer)		X			
Mary Lindberg (citizen) Treasurer	X				
Britney Schnathorst (citizen)	X				
Julie Wendl (health)	X				
Michael Kacmarynski (business) Board Vice Chair	X				
Amy Blanchard (JMP ECI Director)	X				X
Denise Fischer (ISU Ext Early Care and Ed)	X				X
Leann Andre (CCR&R)	X				X
Rachel Garner (MCPH PAT and CCNC)	X				X
Mindy Clayton (MICA Family Connections)	X				X
Christy Moore (MICA Family Connections)	X				X
Valerie Steinbach (Grinnell Early Learning Center)	X				X

- I. The meeting was called to order by Kingrey, Chair, at 5:18 pm. All meeting attendees participated remotely via an online meeting platform due to social distancing mandates caused by the Covid-19 pandemic.
- II. Roll Call: JMP board members present include Bernemann, Kacmarynski, Kingrey, Lindberg, Schnathorst, and Wendl. A quorum was reached. Smith joined the meeting at 5:35 pm.
- III. Rachel Cecil introduced herself to the JMP Board. Cecil's application was reviewed at the February 24 JMP board meeting. . **Motion to approve** Cecil as a JMP board member by Lindberg. **Seconded** by Bernemann. **Motion passed unanimously.**
- IV. Approval of Minutes: **Motion to approve** minutes of February 24, 2021 board meeting by Bernemann. **Seconded** by Lindberg. Cecil abstained. Motion passed unanimously.
- V. Public Comment: Fischer reported she is sending out link for Symposium which will take place virtually on April 24. 56 providers have signed up to participate but not all have completed the two-step registration process yet. Andre reported Brenda O'Halloran is adjusting well as the new child care consultant. CCR&R has approved over \$90,000 in grants for the Business Investment Program and checks are being issued.
- VI. Executive and Committee Reports:
 - a. Treasurer's Report: The report included in the board packet is current through April 15. JMP charitable fund report was also included. Lindberg reported JMP is only 42% spent out at this time, which was reflected in the 3rd quarter financial update submitted to the State. Blanchard anticipates the Business Investment Program (BIP), Literacy, and Quality Improvement grants will reduce our allocation enough so as not to exceed the 20% carry-forward maximum. Report was filed for audit.

- b. Preschool Scholarship report was included in the board packet. We are currently supporting 48 children at 10 preschools for a projected cost of \$61,595. Cumulative data reports were mailed to all JMP scholarship preschools.
- c. ECI Director report was included in the packet. Blanchard reported her gratitude for joining the BIP grant review process with CCR&R as well as hearing the JMP radio spots a few times as well.

VII. Old Business

- a. Family Support Update: Blanchard forwarded the most recent guidance to the JMP board shortly before the meeting but review prior to the meeting was not possible. MCPH PAT has begun visiting families in person per the JMP board memorandum regarding safety protocols. New guidance allows more flexibility in home visits with vaccinations, social distancing, and safety protocols in place.

VIII. New Business

- a. JMP Mini Grant Applications: Per board discussion and budget amendments in January and February, several grant opportunities were offered to support early literacy and quality environments for early learning. All applications received to date were sent in advance of the meeting. Following discussion, **motion to approve** grants to Friends of Newton Public Library, Read 2 Lead, Knoxville Wellness Coalition, Diamond Trail Preschool, Mustang Scholars Preschool, and SHARE Preschool by Wendl. **Seconded** by Bernemann. Kingrey and Smith abstained due to potential conflicts of interest. Motion passed unanimously.
- b. JMP providers have the opportunity to present to the JMP board for no more than 5-7 minutes followed by a question and answer period of 10 minutes. Open meeting regulations are in effect and all presentations are open to the public in the online meeting. The following providers gave presentations:
 - i. MICA Family Connections RFP (Clayton and Moore)
 - ii. Grinnell Community Early Learning Center RFP (Steinbach)
 - iii. MCPH Parents as Teachers RFP (Garner)
 - iv. MCPH Child Care Nurse Consultant Contract Renewal (Garner)
- c. Request for Proposal Scoring: The board reviewed each of the three full RFPs and used consensus scoring to assign each proposal a score. Blanchard will mail each board member a self-addressed stamped envelope so each may return their score sheets to be kept on file with the program contracts

IX. Other:

- x. Adjournment: **Motion** by Cecil to adjourn. **Seconded** by Schnathorst. Meeting was adjourned at 7:42 pm. The JMP Board is scheduled to meet on Wednesday, April 28, 2021 at 5:15 pm via virtual meeting platform.