

**JASPER, MARION, AND POWESHIEK (JMP) COUNTIES EARLY CHILDHOOD IOWA
BOARD MEETING Minutes**

DMACC Jasper ISU Extension Office, 600 N 2nd Ave W., Newton, IA 50112

5:30 pm - Wednesday, June 22, 2022

County	Name	Present		Absent	Excused	Unexcused	Non-Board
		IP	V				
P	Steve Bernemann-(human services)	X					
M	Rachel Cecil (citizen)			X	X		
M	Brian Kingrey (education)- Board Chair	X					
J	Mitzi Smith (faith)	X					
P	Doug Cameron (consumer)-	X					
P	Mary Lindberg (citizen)- Board Vice-Chair			X	X		
J	Britney Schnathorst (citizen) Board Treasurer			X	X		
J	Julie Wendl (health)	X					
M	Michael Kacmarynski- (business)	X					
	Amy Blanchard (Director)	X					X
	Leann Andre (CCR&R)	X					X
	Rachel Garner (MCPH PAT)	X					X

- I. The meeting was called to order by Kingrey, Chair, at 5:30 pm. Meeting participation was available in-person at the location noted above. No virtual option was offered for the annual meeting.
- II. Roll Call: JMP board members present include Bernemann, Cameron, Kacmarynski, Kingrey, Smith, and Wendl.
- III. **Motion** to approve minutes from May 25, 2022, meeting by Kacmarynski. **Seconded** by Wendl. Motion passed unanimously.
- IV. Public Comment: Leann Andre reported 13 center/home providers finished ASQ training and incentive ASQ kits have been ordered to support implementation. Discussion followed about the status of other state grants CCR&R is assisting providers to access. Rachel Garner reported on upcoming socialization opportunities in Jasper and Marion Counties.
- V. Executive and Committee Reports:
 - a. Treasurer's Report: Report current through June 16, 2022, was included in the board packet. Blanchard anticipates carry-forward will be within the allowable range. The report was filed for audit.
 - b. Preschool Scholarship Report: Report was included in the board packet. All cumulative reports have been submitted. The board discussed the reimbursement process for both the preschools and the JMP board. The process currently requires the JMP board treasurer to sign each monthly reimbursement request for each preschool. Blanchard suggests the monthly preschool scholarship report provided to the board is sufficient for board oversight and we could reduce the burden on the volunteer treasurer by giving authority to approve preschool reimbursements to the ECI director without requiring the Treasurer's signature. Board agreed this is reasonable but the current JMP policy on the reimbursement process would need to be revisited. Board will review updated policy language in August.
 - c. ECI Director Report: Report was included in the board packet. Blanchard noted FY23 is ready to go in Iowa Grants and she is trying to stay abreast of the Collaborative Service Area contract awards for Title V funding.

VI. Old Business

- a. ECI Status in the new Department of Health and Human Services: Blanchard shared that fellow ECI directors and ECI board members are offering input on legislative code in preparation for the the reorganization at the State level for early childhood. Blanchard will share the code with board members for their review. The Association of ECIAB is taking the lead to advocate for early childhood.

VII. New Business:

- a. FY23 JMP board goals and self-assessment results: average scores and distilled goals were reviewed.
- b. GPCF Policy and Conflict of Interest: Board members reviewed and updated their conflict of interest statements from previous years. Blanchard will send digital links to online policies for the fiscal agent.
- c. FY23 Board Meeting Calendar: Board reviewed the proposed meeting schedule for the upcoming year. Blanchard noted a potential September meeting to review and fund Title V contracts.
- d. Board Member Election: Board reviewed the application for Patty Hinrichs as a new Poweshiek County board member to replace Bernemann. Lindberg and Wendl are completing their second terms and Kingrey and Kacmarynski are completing their first terms. Lindberg, Wendl, Kingrey, and Kacmarynski have agreed to continue their service. Motion to approve Hinrichs application and a third term for Lindberg and Wendl by Cameron. Seconded by Bernemann. Motion passed unanimously with Wendl abstaining. Motion to approve Kingrey and Kacmarynski to serve a second term by Cameron. Seconded by Wendl. Motion passed unanimously with Kingrey and Kacmarynski abstaining.
- e. Election of Officers: Following discussion and nominations from the floor, the proposed slate of officers for FY23 includes Kingrey as Chair, Kacmarynski as Vice-Chair, and Schnathorst as Treasurer. Motion to approve slate as presented by Bernemann. Seconded by Smith. Motion passed unanimously with Kingrey and Kacmarynski abstaining.
- f. Mileage Reimbursement: The board discussed the economics of reimbursing board members that travel to in-person meetings in light of the high cost of fuel at the current time. Though some board members stated they would not make a reimbursement request, all board members agreed it would be equitable for all members to be given the opportunity to request reimbursement. Blanchard will create a Google form to allow members to request a fuel stipend.

VIII. Other: The board thanked Bernemann for his service to the JMP board.

IX. Adjournment: **Motion** by Kacmarynski to adjourn. Meeting was adjourned at 7:41 pm. The JMP Board is scheduled to next meet on Wednesday, August 31, 2022, at 5:30 pm via Zoom.