

**JASPER, MARION, AND POWESHIEK (JMP) COUNTIES EARLY CHILDHOOD IOWA
BOARD MEETING Minutes**

Foundation Offices at Ahrens Park, 1510 Penrose St, Grinnell, IA 50112
5:30 pm - Wednesday, January 25, 2023

County	Name	Present		Absent	Excused	Unexcused	Non-Board
		IP	V				
P	Patricia Hinrichs-(human services)		X				
M	Rachel Cecil (citizen)		X				
M	Brian Kingrey (education)- Board Chair		X				
J	Mitzi Smith (faith)		X				
P	Doug Cameron (consumer)-		X				
P	Mary Lindberg (citizen)		X				
J	Britney Schnathorst (citizen) Board Treasurer		X				
J	Julie Wendl (health)		X				
M	Michael Kacmarynski- (business) Board Vice-Chair			X		X	
	Amy Blanchard (Director)	X					X
	Brenda O'Halloran (CCR&R)		X				X
	Denice Fischer (Jasper ISU Ext Early Care and Ed)		X				X
	Nikki Harter (MICA Family Connections)		X				X
	Lora Patton (CCR&R)		X				X
	Darcy Woodland (MCPH PAT)		X				X

- I. The meeting was called to order by Kingrey, Chair, at 5:31 pm. Meeting participation was available in-person at the location noted above and via virtual meeting.
- II. Roll Call: JMP board members present include Cameron, Cecil, Hinrichs, Kingrey, Lindberg, Schnathorst, Smith, and Wendl.
- III. **Motion** to approve minutes from November 17, 2022, meeting by Hinrichs. **Seconded** by Wendl. Motion passed unanimously.
- IV. Public Comment: O'Halloran reported on ongoing and upcoming training events including a recent training with Kelly Matthews. She reported on many assistance requests with IQ4K applications. Harter reported Family Connections is serving 20 families. Program is assisting with IEP meetings and will implement a newly learned Family Centered Coaching toolkit. Fischer reported on a successful online safety training with 41 participants and planning for Symposium. She also shared a photo of her brand new grandbaby! Woodland introduced herself to the board as the new coordinator for Parents as Teachers in Jasper and Marion Counties. New staff is attending training and getting acclimated to the program.
- V. Executive and Committee Reports:
 - a. Treasurer's Report: Report current through January 20 was included in the board packet. Schnathorst reported most programs are 40% or more spent out at mid-year. Blanchard anticipates there will not be very much carry-forward into FY24. The report was filed for audit.
 - b. Preschool Scholarship Report: Report was included in the board packet. We have approved 68 children for scholarships at 13 preschools. Creation Station in Pella inquired about available funding for three year olds still for this year. With only \$1,500 left in the preschool budget line, JMP is unable to offer more scholarships at this time. Blanchard anticipates JMP will have to restrict scholarships to 200% poverty level next year.

- c. ECI Director Report: Report was included in the board packet. Blanchard reported the mid-year financial report was submitted in Iowa Grants and summarized information from the "What's Happening in ECI" webinar in January. Blanchard shared information about the site visit to Jasper PAT in January to do a file check, luckily just a week before Felicia had her baby. Darcy and Jeremy were also present at the visit. Many topics were discussed, including how to regain the National Parents as Teachers credential which had lapsed amid leadership changes in the program. Blanchard reported it was a collaborative and beneficial conversation with the program. The full site visit will happen at MCPH on February 7.

VI. Old Business

- a. Department of Health and Human Services (HHS) Transition Plan: The most recent table of organization was included in the board packet. Blanchard discussed highlights from the State ECI board meeting on January 6 including the 1,500 page recodification bill for this legislative session, discussion about child care assistance applications, and the recently approved ECI strategic plan.
- b. FY23 Contract Monitoring Schedule: Most site visits have been scheduled. Board members are welcome to attend visits. Blanchard will email in advance of the visits to invite members. CCNC site visits have not been scheduled as neither program has hired a nurse consultant yet.

VII. New Business:

- a. FY24 Request for Proposal Documents: Board reviewed both the complete and renewal RFP documents included in the board packet. Blanchard noted no changes were made other than updating dates. **Motion** to approve the RFP documents as presented by Cameron. **Seconded** by Cecil. Motion passed unanimously.
- b. FY24 RFP and RFP Renewal Schedule: Board reviewed the schedule of programs due to complete a full RFP or a renewal RFP. The schedule was originally created in 2021. The only changes made were to remove MCPH I-Smile and CCNC for FY24 and to switch MCPH Parents as Teachers to a complete RFP instead of a renewal due to the leadership change.
- c. Mid-Year Data Reports: Board reviewed data sheets from all programs as well as Daisey reports.

VIII. Other: None.

- IX. Adjournment: **Motion** by Hinrichs to adjourn. Meeting was adjourned at 7:11 pm. The JMP Board is scheduled to next meet on Wednesday, February 22, 2023, at 5:30 pm via Zoom. Wendl and Schnathorst reported they will be unable to attend.