

**JASPER, MARION, AND POWESHIEK (JMP) COUNTIES EARLY CHILDHOOD IOWA
BOARD MEETING Minutes**

PPI, Pella Headquarters, Upstairs Conference Room, 300 SE 14th St, Pella, Iowa 50219
5:30 pm - Wednesday, October 25, 2023

County	Name	Present		Absent	Excused	Unexcused	Non-Board
		IP	V				
P	Patricia Hinrichs-(human services) Board Vice Chair	X					
M	VACANT (citizen)						
M	Brian Kingrey (education)- Board Chair			X	X		
J	Mitzi Smith (faith)	X					
P	Doug Cameron (consumer)-	X					
P	Mary Lindberg (citizen)	X					
J	Britney Schnathorst (citizen)		X				
J	Julie Wendl (health)	X					
M	Michael Kacmarynski- (business) Board Treasurer	X					
	Amy Blanchard (Director)	X					X
	Leann Andre (CCR&R)	X					X
	Megan Thompson (MICA CCNC)		X				X
	Robyn Belden (MICA Family Connections)		X				X
	Sheena Sullivan (Short Years Partnership)	X					X
	Rachel Bardwell (Short Years Partnership)	X					X
	Jenna Fleener (SIEDA)		X				X
	Becky Pryor (Jasper County Public Health)		X				X

- I. The meeting was called to order by Hinrichs, Vice-Chair, at 5:34 pm.
- II. Roll Call: JMP board members present include Cameron, Hinrichs, Kacmarynski, Lindberg, Schnathorst, Smith, and Wendl.
- III. Public Comment: Belden reported Jordan was having trouble with Zoom so she logged out of the meeting. Family Connections is nearing the enrollment goal of 20 families with four newly enrolled, bringing total enrollment to 16 families currently. A recent family event hosted in collaboration with a community partner included 7 Family Connections participants. Thompson reported the CCNC is fully trained and making connections with providers. A recent fidelity visit scored a 99% on the health and safety checklist. Andre reported on a provider achieving an IQ4K level 5 and strong interest in the free CPR/First Aid courses in each county.
- IV. Family Support Request for Proposal Presentations: Four organizations submitted proposals to provide family support services in Jasper and/or Marion County. One organization withdrew the proposal prior to the board meeting. A committee reviewed and scored all proposals. The board heard 7 minute presentations from Short Years Partnership, Mid-Iowa Community Action, and Sieda. Each presentation was followed with a 5 minute question and answer period.
- V. **Motion** to approve minutes of August 30, 2023 board meeting by Lindberg. **Seconded** by Kacmarynski. Motion passed unanimously.
- VI. Executive and Committee Reports
 - a. Treasurer's Report Kacmarynski, with assistance from Blanchard, noted there is \$268,882 in a To Be Determined funding line. All else is proceeding smoothly. Report was filed for audit.

- b. Preschool Scholarship Report: Report was included in the board packet. We have approved applications for 72 children at 10 preschools for a total of \$87,435. We are approving families up to 300% poverty level. We are currently projected to spend more than the \$80,000 allocated for scholarships. Board will address this when a family support provider/s is/are determined. Blanchard also noted the strain IQ4k is putting on non-center-based preschools.
- c. ECI Director Report: Report was included in the board packet. Blanchard highlighted efforts to finalize the community plan and orchestrate the RFP process for family support.
- d. RFP Committee Report: Report was included in the board packet. Committee met via Zoom on October 16 to review and score proposals. A summary was provided to the board. Hinrichs noted that a letter of reference might be a good addition to the process. Committee will meet again to discuss final recommendation to the board. Board members shared their thoughts about each proposal. After discussion, it was determined the full board will not need to meet again to approve the recommendation, but an email vote will suffice.

VII. Old Business:

- a. Board is still seeking a Marion County board representative. Blanchard has reached out to several contacts to seek nominees. Board members are encouraged to recruit as well.

VIII. New Business:

- a. AECIABA Annual Meeting: Blanchard shared the invitation to the annual meeting on November 8/9.
- b. 1st Quarter DAISEY Reports: Report for MICA was included in the board packet. Blanchard walked the board through the layout changes in DAISEY, particularly being able to track information by "newly enrolled." DAISEY data is entered within 48 hours of a home visit. The programs target enrollment is 20 but they are currently serving 16, up from 13 at the end of the first quarter.
- c. Family Support Annual Report from DHHS: Board reviewed the summary information shared from I2D2 and DHHS.
- d. JMP Designation Documents: Board received documents in advance of the meeting. Designation process is unclear as the alignment takes shape. Blanchard will make final minor edits and upload the final version to the Google folder by October 31. **Motion** to approve the plan by Lindberg. **Seconded** by Kacmarynski. Motion passed unanimously.

- IX. Adjournment: **Motion** by Cameron to adjourn. Next meeting is scheduled for November 29 via Zoom. Meeting adjourned at 7:07 pm.