

**JASPER, MARION, AND POWESHIEK (JMP) COUNTIES EARLY CHILDHOOD IOWA
BOARD MEETING Minutes**

Foundation Offices at Ahrens Park, 1510 Penrose St, Grinnell, IA 50112
5:30 pm - Wednesday, May 1, 2024

| County | Name | Present | | Absent | Excused | Unexcused | Non-Board |
|--------|--|---------|---|--------|---------|-----------|-----------|
| | | IP | V | | | | |
| P | Patricia Hinrichs-(human services)- Board Vice Chair | | X | | | | |
| M | Denise Bontrager (citizen) | | X | | | | |
| M | Brian Kingrey (education)- Board Chair | | | X | X | | |
| J | Mitzi Smith (faith) | | X | | | | |
| P | Doug Cameron (consumer)- | | X | | | | |
| P | Mary Lindberg (citizen) | | X | | | | |
| J | Britney Schnathorst (citizen) Board Treasurer | | X | | | | |
| J | Julie Wendl (health) | | X | | | | |
| M | Michael Kacmarynski- (business) Board Treasurer | | X | | | | |
| | | | | | | | |
| | Amy Blanchard (Director) | X | | | | | X |
| | Jasmine Bailey (Jasper ISU Ext Early Care and Ed) | | X | | | | X |
| | Leann Andre (CCR&R) | | X | | | | X |
| | Danielle Kenworthy (Short Years Partnership) | | X | | | | X |

- I. The meeting was called to order by Hinrichs, Vice-Chair, at 5:31 pm.
- II. Roll Call: JMP board members present include Bontrager, Cameron, Hinrichs, Kacmarynski, Lindberg, Schnathorst, Smith, and Wendl.
- III. Public Comment: Kenworthy reported the program is serving 12 families in Jasper County and 6 families in Marion County. No other providers offered comment due to the in-depth presentations and discussions the week prior.
- IV. **Motion** to approve minutes of February 28, 2024, board meeting by Kacmarynski. **Seconded** by Cameron. Motion passed unanimously.
- V. Executive and Committee Reports
 - a. Treasurer's Report: Report current through April 26 was included in the board packet. Blanchard is keeping a close eye on potential carry-forward. Kacmarynski noted his email account does not enjoy enormous attachments for fiscal approval. Blanchard noted his dismay for the minutes. Report was filed for audit.
 - b. Preschool Scholarship Report: Report was included in the board packet. No notable changes since the last report. Blanchard will provide confirmation forms to two preschools to initiate scholarship support from the charitable fund.
 - c. ECI Director Report: Report was included in the board packet. Blanchard highlighted the Childcare Stakeholders Alliance focus group meeting hosted by DHHS in advance of the CDBG grant submission by Iowa. DHHS will release the final draft by May 15, if all goes according to plan. Public comment opportunity will open at that time.
- VI. Old Business:
 - a. Approve Preschool Quality Improvement Grants- a complete list of the summary of grants provided to nine preschools was included in the packet. Grant checks were issued in March. **Motion** by

Kacmarynski to approve the grants for the minutes. **Seconded** by Lindberg. Motion passed unanimously.

VII. New Business:

- a. 3rd Quarter DAISEY Reports: Quarterly reports for Short Years and MICA were included in the board packet reflecting 16 families enrolled in Poweshiek County, 12 families enrolled in Jasper County, and 6 families enrolled in Marion County.
- b. FY25 Preschool Scholarships for Extended Day Care: The board revisited this topic after briefly discussing it at the last meeting. Blanchard is seeking board input about offering scholarships for families at programs that keep children in an educational setting beyond what is considered a typical preschool day. Voluntary Preschool Programming typically covers the cost of 12 hours of education per week. Some programs are offering longer days to help parents with transportation burdens, to help engage families, and utilize classroom space and maximize current staffing situations. Blanchard is concerned requests for support might outpace available funding and does not want to inadvertently undermine child care centers' enrollment. Creating a policy might trigger other unforeseen disadvantages for preschools that are offering extended care because there are no other options for child care in the community. Another suggestion was to limit the scholarships for extended care to a lower FPL than currently offered for preschool scholarships. Blanchard will gather more information from preschools to help anticipate need.
- c. FY25 Budget: Budget was included in the board packet. Current proposed budget funds most requests at nearly 100% of the request as submitted. This budget funds preschool scholarships, quality improvement grants, and professional development grants out of FY24 carry-forward funds, as available. Programs that did not receive 100% of the requested amount may be able to access additional funding if needed as the year progresses. **Motion** by Wendl to approve the budget as presented. **Seconded** by Bontrager. Motion passed unanimously. Budget is attached for reference.
- d. JMP Board Member Succession Plan: Current list of board members and terms was included in the packet. In light of the DHHS alignment, the approved boards and commissions bill passed by legislators, and the anticipated consolidation of ECI areas, discussion followed about extending some term limits on a case-by-case basis for one year. Board will ponder that. If the board so desires an extension, Kacmarynski will help with language for a board consideration since he's a policy wonk kind of board member.

- VIII. Adjournment: **Motion** by Kacmarynski to adjourn, who noted a second was not needed (policy wonk theory validated). Next meeting date was discussed. June 19 is a federal holiday but June 26 might be too late to address any carry-forward concerns. Board members noted conflicts with either date. Blanchard will check with Kingrey for his preference. Next meeting will be IN PERSON either June 19 or June 26. Meeting adjourned at an exceptionally efficient time of 6:15 pm.

JMP FY25 Budget

| Project | Amount Requested | FY25 Allocation from ECI | | | | | Amt Funded | Amt Unfunded |
|---|---------------------|--------------------------|----------------------|--------------------------|------------------------|-------------------------|---------------------|---------------------|
| | | \$28,363.00 SR Admin | \$64,433.00 SR QI | \$474,703.00 SR Other | \$7,058.00 EC Admin | \$134,175.00 EC Prog | | |
| Administrative Expenses | | | | | | | | |
| D & O Insurance | \$100.00 | \$80.00 | X | X | \$20.00 | X | \$100.00 | \$0.00 |
| Board Liability Insurance | \$35.00 | \$28.00 | | | \$7.00 | X | \$35.00 | \$0.00 |
| Fiscal Agent | \$3,000.00 | \$2,400.00 | X | X | \$600.00 | X | \$3,000.00 | \$0.00 |
| Director | \$49,855.00 | \$20,305.00 | \$24,889.00 | X | \$4,661.00 | X | \$49,855.00 | \$0.00 |
| Director/Board Expenses | \$2,100.00 | \$1,570.00 | | X | \$450.00 | X | \$2,020.00 | \$80.00 |
| Audit | \$5,300.00 | \$3,980.00 | | X | \$1,320.00 | X | \$5,300.00 | \$0.00 |
| Program Expenses | | | | | | | | |
| GPCF-Preschool Scholarship Fund | \$80,000.00 | X | X | | X | X | \$0.00 | \$80,000.00 |
| GPCF-Preschool Scholarship Coordination | \$4,000.00 | X | X | \$4,000.00 | X | X | \$4,000.00 | \$0.00 |
| GCELC Sliding Fee Scale | \$36,000.00 | X | X | \$34,700.00 | X | X | \$34,700.00 | \$1,300.00 |
| Grinnell Regional Public Health | \$12,800.00 | X | \$12,800.00 | | X | X | \$12,800.00 | \$0.00 |
| ISU Extension Early Care and Education | \$33,500.00 | X | | | X | \$32,000.00 | \$32,000.00 | \$1,500.00 |
| Short Years Partnership | \$321,371.00 | X | | \$313,200.00 | X | X | \$313,200.00 | \$8,171.00 |
| MICA-Family Connections | \$95,323.00 | X | | \$92,050.00 | X | X | \$92,050.00 | \$3,273.00 |
| CCR&R/Orchard Place-Childcare Consult | \$52,787.00 | X | | | X | \$52,191.00 | \$52,191.00 | \$596.00 |
| CCR&R/Orchard Place-QI Grants | \$10,500.00 | X | | | X | \$10,500.00 | \$10,500.00 | \$0.00 |
| CCR&R/Orchard Place-Provider Training | \$2,300.00 | X | | | X | \$2,300.00 | \$2,300.00 | \$0.00 |
| Professional Development Mini-Grants | \$3,000.00 | X | | | X | | \$0.00 | \$3,000.00 |
| Preschool Quality Improvement Grants | \$20,000.00 | X | | | X | | \$0.00 | \$20,000.00 |
| American Home Finding: CCNC Marion | \$12,978.00 | X | | | X | \$12,978.00 | \$12,978.00 | \$0.00 |
| MICA: CCNC Jasper and Poweshiek | \$84,629.00 | X | \$26,744.00 | \$30,753.00 | X | \$24,206.00 | \$81,703.00 | \$2,926.00 |
| To Be Determined | \$0.00 | X | | | X | | \$0.00 | \$0.00 |
| TOTAL: | \$829,578.00 | \$28,363.00 | \$64,433.00 | \$474,703.00 | \$7,058.00 | \$134,175.00 | \$708,732.00 | \$120,846.00 |